



## Frequently Asked Questions

### *Kansas Integrated Voter Engagement Initiative: Health Depends on a Vibrant Democracy*

#### Request for Proposals

Please submit questions regarding the *Kansas Integrated Voter Engagement* RFP via email, with the subject "Kansas IVE RFP Question," to Blair Weibert, associate grants officer, at [bweibert@khf.org](mailto:bweibert@khf.org).

**1. May we may apply for funding if we are already a current grant recipient or are applying for from HCFGKC, KHF, or REACH grant program?**

Yes.

**2. Are coalitions eligible to apply?**

Applicant organizations must be tax-exempt organizations under Section 501(c)(3) of the Internal Revenue Code. Coalitions can only apply directly if they are incorporated nonprofit organizations.

**3. Are all nonprofits eligible to apply?**

Applicant organizations must be tax-exempt organizations under Section 501(c)(3) of the Internal Revenue Code. Eligible applicants are tax-exempt organizations qualified under Sections 509(a)(1) or (a)(2) of the Code and have the primary purpose or function of supporting, promoting, or furthering the improvement of health.

**4. Is this geared more towards local or statewide efforts?**

The proposal is not limited by the geographic scope of the organizations.

**5. The geographic scope of work for the applicants could be either statewide, local, or hyperlocal (neighborhood)?**

Yes.

**6. Will there be additional informational meeting dates offered besides the Garden City, Kansas City and Wichita meetings?**

No other in-person meetings will be offered. The recorded meeting in Wichita will be offered as a webinar for anyone who is unable to join the meetings in-person.

**7. Is the informational meeting required?**

No.



**8. Will you be offering any type of web-based participation?**

The final informational meeting in Wichita on August 11<sup>th</sup> will be recorded and is offered as a webinar for those who were not able to attend the meetings in Kansas City and Garden City, and cannot attend the final meeting in person. Email Dian Ringer, KHF program assistant, at [dringer@khf.org](mailto:dringer@khf.org) for further information.

**9. Are financial reviews acceptable in place of a full audit?**

Yes.

**10. Is an organization able to apply if it does not have an audit or most recent financial documents?**

Yes, but the funders may have more questions for them regarding their finances.

**11. Can a 509(a)(1) organization apply?**

Yes.

**12. Can 501(c)4 organizations apply?**

No.

**13. Can organizations in both Kansas and Missouri apply for this initiative?**

As HCFGKC and REACH fund in both Kansas and Missouri, up to two of the ten grantees will be located in Missouri -- in Cass, Jackson, or Lafayette counties. As KHF funds only in Kansas, up to eight of the grantees will be located in Kansas.

**14. If an organization works only in one county, is that organization still eligible for this initiative?**

Yes.

**15. If an organization receives funding from a government entity, is that a problem?**

No.

**16. Should grantees plan for their own evaluation or will the foundations evaluate this initiative?**

The foundations will be working collaboratively with an evaluation team and grant awardees to plan, implement and share results of the assessment of this initiative and progress made toward objectives.

**17. Would the foundations consider a joint proposal from multiple organizations?**

No. Organizations can take a collaborative approach, but one organization has to be the lead applicant and will be considered the main grantee.



**18. Are there health equity issues that are considered a higher priority as it relates to this initiative?**

No.

**19. Can nonprofits partner with governmental agencies?**

Yes.

**20. Should organizations account for all three grant years when writing their proposals?**

Yes. Organizations should submit budgets and objectives for all three grant years.

**21. Should applicants budget for mileage and hotel stays for the cohort retreat and annual in-person meetings?**

Yes.

**22. Will the grantees be working together in some way? And if yes, how would the foundations like to see that play out?**

An important component of this initiative is the connections among the funded organizations, all three foundations, and other advocacy organizations across the state. This initiative will have certain elements built into it, such as convenings, group calls, and bringing people together, but it is also the work of grantees to connect with one another on their own.

**23. Is this grant initiative a one-time opportunity or will it happen again?**

The boards of all three foundations approved this three-year initiative. It is unclear what will happen in the future.

**24. What are the three proposal sections that will be awarded the most points?**

Applicant capacity and experience, issue area, and vision for Integrated Voter Engagement.

**25. Are letters of support required?**

Letters of support are not required, but applicants are welcome to submit them from organizations they plan on partnering and/or working with.

**26. KHF funded five mini-grants as a pilot prior to this initiative. Were there any best practices that emerged out of that initiative?**

Because this was a pilot on a very small scale, KHF did not put together anything formal in terms of lessons learned. All five grantees took very different approaches. KHF applied internal lessons learned when designing this initiative.



**27. What might the \$50,000 in Technical Assistance funds include?**

This depends on the organizations that are funded through the initiative. TA will be designed to assist common needs of the grantees.

**28. Has Integrated Voter Engagement been utilized in other states?**

Yes, IVE is a best practice and has been implemented in a variety of states by a variety of organizations.

**29. How will proposals be reviewed?**

Proposals will be reviewed internally by HCFGKC, KHF, and REACH, as well as by a team of external reviewers from outside of Kansas with expertise in IVE.

**30. Where can applicants learn more about lobbying and what is and is not allowed as 501(c)3 organizations?**

The Alliance for Justice website is a good resource.

**31. Should applicants include the \$50,000 Technical Assistance funds in preparing their budgets for proposal?**

No. The TA funds will be utilized for the common needs of the grantee cohort. Applicants should budget for up to the \$75,000 per year of grant funding.

**32. Can applicants budget for technology needs?**

Yes, as long as there is a budget justification to support that budget line item.

**33. Can an applicant submit two proposals – one for its own project and one as the fiscal agent for another entity?**

No.

**34. If one of the proposal sections exceeds the page limits noted in the RFP, but the entire proposal stays within the 16-page limit, is that permissible?**

No, each section needs to be no longer than the page limits listed in the RFP.