



**2018 Impact and Capacity Grants Initiative Request for Proposals
Frequently Asked Questions**

Please submit any questions regarding the Impact and Capacity Grants (ICG) Initiative RFP via email, with the subject "Impact and Capacity Grants Question," to Gina Hess, Grants Associate, at gness@khf.org.

1. Can a private foundation apply?

No.

2. Can an Internal Revenue Code Section 509(a)(3) organization apply?

No.

3. Can 501(c)4 or 501(c)(6) organizations apply?

No.

4. Can a new organization that just received their IRS determination letter apply for funding?

If your organization has not yet completed a tax year as a registered 501(c)(3), you must wait to apply until you have filed a Form 990, 990-EZ or 990-N.

5. Will KHF staff provide guidance about whether my project is eligible for funding before I apply?

No. Organizations interested in applying are encouraged to thoroughly read through the RFP and FAQ documents to determine whether to apply.

6. If an organization submits a proposal early in the cycle and is declined, may they submit another proposal later?

No. Only one ICG proposal may be submitted each year.



7. Can an organization submit a proposal for an Impact Grant and again for a Capacity Building Grant in the same year?

No. Only one proposal may be submitted each year – either for an Impact Grant or for a Capacity-Building Grant.

8. Can I apply for an ICG if I already have an active ICG that was approved in previous years?

Yes. The request would be eligible for consideration if the previously-awarded, still active ICG ends before the current ICG's are awarded.

9. If the Impact grant I previously received is still active as of the award date of the current ICG cycle, may I apply for another Impact Grant?

No.

10. If the Capacity-Building grant I previously received is still active as of the award date of the current ICG cycle, may I apply for another Capacity-Building grant?

No.

11. If the Capacity Building grant I previously received is still active, may I apply for an *Impact* Grant now?

Yes.

12. If the Impact Grant I previously received is still active, may I apply for a *Capacity-Building* grant now?

Yes.

13. If two organizations are collaborating on a broader impact effort, may each organization separately submit a proposal for an Impact Grant?

KHF considers Impact Grant proposals which clearly describe a unique scope of work, objectives and budget/narrative. Proposals are considered independently.



14. Will an applicant receive feedback from KHF?

If applicant requests feedback, yes. Applicants should contact the Program Officer identified in the notification email no later than December 21, 2018 to receive feedback on their application.

15. What sorts of projects have been funded by KHF in the past?

See our Website for examples <http://kansashealth.org/grants/> .

16. Does my organization have to be located in the state of Kansas to be eligible for funding?

To be eligible for funding, 50 percent or more of the organization's target population must reside in the state of Kansas.

17. How does KHF identify priority populations?

KHF uses education level, income, race, ethnicity and geography as the primary lenses to identify inequities and guide our work.

18. Are financial reviews acceptable in place of a full audit?

Yes.

19. How will you communicate with me regarding my proposal?

Throughout the proposal process, we will communicate via email. For this reason, it is critical that you provide a valid e-mail address with your proposal submission and check this email account often. Notification of approvals and denials will be sent electronically via email to the address listed in the application.

20. Our organization is dependent on providing transportation to our clients. KHF does not allow the purchase of vehicles. Are there other ways KHF can support our program (e.g. personnel costs for a driver)?

KHF does not support ongoing program or organizational operations costs.

21. When will awards be announced?

By December 1, 2018.



22. If my organization is awarded funding, when will funds be dispersed?

Funds will be dispersed once the approved organization has signed and submitted the grant agreement, the completed Authorization Agreement for Direct Deposit, and a completed W9.

23. Are organizations at a competitive advantage if their mission is health-focused?

Only organizations whose missions align with KHF's mission to improve the health of all Kansans are qualified to submit a proposal. Details are contained in the RFP.

24. Is succession planning considered "Capacity Building?"

Yes.

25. Will the purchase of software be allowed under "Capacity Building" if an organization needs better data management?

This request would be considered if the applicant makes the case for this as a core capacity need and the intended outcome of the purchase of the software (versus a standard operational cost). See page 6 of the RFP for the list of core capacities.

26. Can geographic scope of work for the applicants be either statewide, local, or hyperlocal (neighborhood)?

Yes.

27. Is paying a co-pay on behalf of a patient considered paying for direct medical services?

Yes.

28. If an organization receives funding from a government entity, is that a problem?

No.



29. May grant funds be used over a two-year period?

Yes. The maximum length of a KHF Impact or Capacity Building grant term is 24 months.

30. Are breast pumps considered medical equipment?

Yes.

31. How is construction defined?

Any permanent fixture (cannot be moved or relocated) is considered construction, which is not a grant-covered cost. Examples of construction: walking trails, playgrounds, basketball courts, etc.

32. Are letters of support, or letters of recommendation required to apply for an Impact and Capacity Grant?

No.

33. May I select more than one Capacity-Building area to focus on for a Capacity-Building grant?

Yes.

34. Are existing, ongoing or recurring programs eligible for funding?

Funding is designated to support unique or new efforts, or *expanded* work on a previously established program or initiative, not for long-term, ongoing or recurring programmatic efforts.

35. May a coalition be considered for an Impact Grant or Capacity Building Grant?

Yes, as long as the organization submitting the application meets the eligibility requirements referenced in the RFP.

36. Would it be acceptable to work with one partner organization acting solely as a fiduciary agent?

No.



37. Are grant awards dependent on or affected by local matching funds?

No.

38. Could Impact and Capacity grants be applied to upgrade or replace a non-ADA compliant playground?

No. Upgrades to playgrounds and retrofitting for ADA compliance would be considered construction, which is ineligible for funding.

39. I work for a public school system and we are not able to calculate a current liquidity ratio. Do we have to include that in our application?

No. Indicate that you do not have that information per your circumstances as an organization.

40. If I am applying for funds for a convening and have additional convening-related expenses that exceed the \$5,000 limit, may I include those expenses elsewhere in my impact grant proposal budget?

No. Total convening-related expenses may not exceed \$5,000.

41. Can a third party writing the grant proposal on behalf of an applicant organization be included in the proposal budget as a consultant for the project?

No.

42. Can I apply for an ICG to fund a staff training that takes place prior to awards being announced?

KHF does not retroactively fund projects or events.

43. Are different departments within a university eligible for funding?

Yes.

44. Can one department in a university apply for funding if the same department at a satellite location also applies for funding? EX: Departments of public health in Wichita and Kansas City?

Yes. Each application is eligible and would be considered for funding independently.