



**2019 Impact and Capacity Grants Initiative Request for Proposals
Frequently Asked Questions**

Please submit any questions regarding the Impact and Capacity Grants (ICG) Initiative RFP via email, with the subject “Impact and Capacity Grants Question,” to Gina Hess, Grants Associate, at gness@khf.org.

1. Can a private foundation apply?

No.

2. Can an Internal Revenue Code Section 509(a)(3) organization apply?

No.

3. Can 501(c)4 or 501(c)(6) organizations apply?

No.

4. Can a new organization that just received their IRS determination letter apply for funding?

If your organization has not yet completed a tax year as a registered 501(c)(3), you must wait to apply until you have filed a Form 990, 990-EZ or 990-N.

5. Will KHF staff meet with me or otherwise provide guidance about whether my project is eligible for funding before I apply?

Guidance for organizations interested in applying is contained in the RFP and FAQ documents, and interested organizations can make the determination whether to apply upon a careful review of these documents.

6. If an organization submits an ICG proposal early in the cycle and is declined, may they submit another proposal later?

No. Only one ICG proposal may be submitted each year.

7. Can an organization submit a proposal for an Impact Grant and again for a Capacity Building Grant in the same year?

No. Only one proposal may be submitted each year – either for an Impact Grant or for a Capacity-Building Grant.



8. Can I apply for an ICG if I already have an active ICG?

Yes. If an organization already has an active ICG with KHF, it is eligible for an Impact or Capacity Building Grant provided they are not awarded in the same year.

9. If two organizations are collaborating on a broader impact effort, may each organization separately submit a proposal for an Impact Grant?

KHF considers Impact Grant proposals which clearly describe a unique scope of work, objectives and budget/narrative. Proposals are considered independently.

10. If applicant receives email notification from KHF that their proposal is NOT being funded, will applicant receive feedback from KHF?

If applicant requests feedback, yes. Applicants should contact the Program Officer identified in the notification email by Dec. 20, 2019 to receive feedback on their application.

11. What ICG proposals have been funded by KHF in the past?

See our Website for examples of proposals that met prior ICG RFP criteria <http://kansashealth.org/grants/> .

12. Does my organization have to be located in the state of Kansas to be eligible for funding?

To be eligible for funding, 50 percent or more of the organization's target population must reside in the state of Kansas.

13. How does KHF identify priority populations?

KHF uses education level, income, race, ethnicity and geography as the primary lenses to identify inequities and guide our work.

14. Are financial reviews acceptable in place of a full audit?

Yes.



15. Our organization is dependent on providing transportation to our clients. Vehicle purchases are among KHF's funding exclusions <https://kansashealth.org/faqs/>. Are there other ways KHF can support our program (e.g., personnel costs for a driver)?

KHF does not support ongoing organizational operations or program costs.

16. How will you communicate with me regarding my proposal?

We will communicate via email throughout the proposal process. For this reason, it is critical that you provide a valid e-mail address with your proposal submission and check this email account often. Notification of approvals and denials will be sent electronically via email to the address listed in the application.

17. When will awards be announced?

Within 45 days of receipt of application.

18. If my organization is awarded funding, when will funds be dispersed?

Funds will be dispersed once the approved organization has signed and submitted the grant agreement, the completed Authorization Agreement for Direct Deposit, and a completed W9.

19. Are organizations at a competitive advantage if their mission is health-focused?

Organizations whose missions align with KHF's strategic focus to reduce disparities in one or more of our key impact areas (Access to Care; Healthy Behaviors; Educational Attainment; Civic and Community Engagement) and are actively working toward one or more of the six stated goals in this RFP are qualified to submit a proposal. Specific details are contained in the RFP.

20. Is paying a co-pay on behalf of a patient considered paying for direct medical services?

Yes.

21. If an organization receives funding from a government entity, is that a problem?

No.



22. Is succession planning considered "Capacity Building?"

Yes.

23. Is purchase of software considered under "Capacity Building" if an organization needs to improve data management capabilities?

Routine or standard operational costs are not considered. A software request may be considered if mission and goal-aligned applicant makes the case for this as an unmet core capacity need necessary to make progress.

24. Could applicant's geographic scope of work be either statewide, local, or hyperlocal (neighborhood)?

Yes.

25. May grant funds be used over a two-year period?

Yes. The maximum length of a KHF Impact or Capacity Building grant term is 24 months.

26. Are breast pumps considered medical equipment?

Yes.

27. How is construction defined?

Any permanent fixture (cannot be moved or relocated) is considered construction, which is not a grant-covered cost. Examples of construction: walking trails, playgrounds, basketball courts, etc.

28. Are letters of support, or letters of recommendation required to apply for an Impact and Capacity Grant?

No.



29. May I identify more than one organizational capacity-building need as the focus for a Capacity-Building proposal?

Yes.

30. Are existing, ongoing or recurring programs eligible for funding?

Consideration is given for supporting new or unique efforts, or for *expanding* the impact of a previously-established program or initiative, not for long-term, ongoing or recurring programmatic efforts.

31. May a coalition be considered for an Impact Grant or Capacity Building Grant?

Yes, as long as the organization submitting the application meets the eligibility requirements referenced in the RFP.

32. Would it be acceptable to work with one partner organization acting solely as a fiduciary agent?

Yes, if applying for Impact grant. (Does not apply for organizational capacity-building grants).

33. Are there any extra requirements when applying for an Impact grant as a fiduciary agent?

Yes. Organizations applying as a fiduciary agent must include an MOU with their application signed by both organizations. This document must detail the relationship history, and responsibilities of each organization for the duration of the grant term.

34. Are grant awards dependent on or affected by local matching funds?

No.

35. Would a proposal to upgrade or replace a non-ADA compliant playground be considered?

No. Upgrades to playgrounds and retrofitting for ADA compliance are considered construction which is ineligible for funding.



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36. I work for a public-school system, and we are not able to calculate a current liquidity ratio. Do

we have to include that in our application?

No. You would need to indicate you do not have that information per your circumstances.



37. If I am applying for funds for a convening and have additional convening-related expenses that exceed the \$5,000 limit, may I include those expenses elsewhere in my impact grant proposal budget?

No. Total convening-related expenses may not exceed \$5,000.

38. Can third parties writing grant proposals on behalf of applicant organizations be included in the proposal as a project consultant?

No.

39. Can I submit a Capacity-Building proposal to cover staff training that occurs prior to the award being announced?

KHF does not retroactively fund projects or events.

40. Are different departments within a university eligible for funding?

Yes.

41. Can one department in a university apply for funding if the same department at a satellite location also applies for funding? EX: Departments of public health in Wichita and Kansas City?

Yes. Each application is eligible and would be considered for funding independently.