



## **2020 Impact and Capacity Grants Initiative Request for Proposals Focused on COVID-19 Relief**

### **Frequently Asked Questions (FAQ)**

If answers to your question(s) are not found in this FAQ, please contact the following Kansas Health Foundation (KHF) staff members:

<b>Question Type</b>	<b>KHF Staff</b>	<b>Title</b>	<b>Email*</b>	<b>Phone</b>
Technical	Gina Hess	Grants Associate	ghess@khf.org	(316) 491-8411
Technical	Candace Malone	Program Assistant	cmalone@khf.org	(316) 491-8405
Programmatic	Blair Weibert	Grants Officer	bweibert@khf.org	(316) 491-8413

*\*If communicating via email, please state the subject as “2020 Impact and Capacity Grants Question”*

#### **1. What do these acronyms “ICG RFP” stand for?**

Impact and Capacity Grants Request for Proposal

#### **2. What types of organizations would submit a proposal for funding within KHF’s 2020 ICG Initiative focused on COVID-19 relief?**

We would expect to receive proposals from nonprofits across Kansas that work daily to improve and sustain health in our state and are being impacted by and/or responding to emergent needs resulting from the COVID-19 pandemic.

KHF is repurposing our annual Impact and Capacity Grant (ICG) Initiative, which typically supports projects and capacity building for organizations working to make progress within KHF’s four impact areas, to bolster nonprofits responding to communities most impacted by COVID-19.

#### **3. May we apply for an ICG if our organization has an active ICG?**

Yes. Organizations with active ICGs are eligible to apply in 2020 provided what is being proposed is to address the impacts of COVID-19 and is not duplicative in terms of how active funds are being utilized.

#### **4. What are the reporting requirements for 2020 ICGs?**

No reporting requirements are associated with the 2020 ICG COVID-19 relief-focused awards in an effort to reduce administrative burden.



**5. Can a private foundation apply?**

No – private foundations are ineligible.

**6. Can an Internal Revenue Code Section 509(a)(3) organization apply?**

No.

**7. Can 501(c)4 or 501(c)(6) organizations apply?**

No.

**8. Can a new organization that just received their IRS determination letter apply for funding?**

If your organization has not yet completed a tax year as a registered 501(c)(3), you must wait to apply until you have filed a Form 990, 990-EZ or 990-N.

**9. Would it be acceptable to work with one partner organization acting solely as a fiscal sponsor?**

No. These funds are intended to contribute to core operating support and/or to quickly deploy funds to bolster response efforts in progress.

**10. If an organization submits an ICG proposal early in the Request for Proposals open cycle and is declined, may they submit additional proposals later in the same cycle?**

No. Only one ICG proposal may be submitted per organization in each cycle.

**11. If applicant receives notification from KHF that their proposal is NOT being funded, will the applicant receive feedback from KHF?**

Applicants receive feedback upon their request. Applicants should contact the Program Officer identified in the notification email by Dec. 23, 2020 to receive feedback on their 2020 application.

**12. Does my organization have to be located in the state of Kansas to be eligible for funding?**

To be eligible for funding, 50 percent or more of the organization's target population must reside in the state of Kansas.



**13. How will you communicate with me regarding my proposal?**

We will communicate via email throughout the proposal process. For this reason, it is critical that you provide a valid e-mail address with your proposal submission and check this email account often.

Notification of approvals and denials will be sent electronically via email to the address listed in the application. If there are staffing changes, please notify us immediately so we may contact the correct person regarding your proposal.

**14. When will awards be announced?**

Awards are made on a rolling basis. We anticipate most 2020 ICG awards will be announced within 15 business days of receipt of application. Funds are dispersed following announcements and after KHF has received a completed electronic funds transfer (EFT) authorization form and W9 from the organization.

**15. If an organization receives funding from a government entity, is that a problem?**

No.

**16. Could applicant's geographic scope of work be either statewide, local, or hyperlocal (neighborhood)?**

Yes.

**17. How is construction defined?**

KHF does not allow grant funds to be used for construction, which we define as any permanent fixture (cannot be moved or relocated). Examples of construction: walking trails, playgrounds, basketball courts, large signs, etc.

**18. Are letters of support, or letters of recommendation required to apply for an Impact and Capacity Grant?**

No.



**19. Can third parties writing grant proposals on behalf of applicant organizations be included in the proposal as a project consultant?**

No. KHF does not consider proposals where the secondary business of a third-party grant writer is included within the total project budget.

**20. Can one department in a university apply for funding if the same department at a satellite location also applies for funding? EX: Departments of public health in Wichita and Kansas City?**

Yes. Each proposal is eligible and is independently considered for funding.

**21. How long is the grant term for 2020 ICG COVID-19 relief-focused awards?**

Grant term is one year and begins upon submission of the proposal.

**22. What criteria is KHF using to make funding decisions?**

In reviewing proposals submitted through the 2020 ICGs to support COVID-19 responses and/or recovery efforts, consideration will be given to:

- Organization's connection to improving/sustaining health in the state; and
- Extent to which organization describes a *critical need* in terms of responding to/recovering from the impacts of COVID-19 and how these funds will support efforts to address the issue(s).

**23. What kind of efforts does KHF plan to fund through the 2020 ICG COVID-19 relief-focused grants?**

Funds will support efforts to respond to the pandemic, as well as core operations of local nonprofits so they may continue to serve Kansas communities, particularly communities being most impacted by this crisis. This could include, but is not limited to, the following examples:

**COVID-19 Response:**

- Funding for critical safety-net needs for the clients of nonprofits, including housing, transportation, medical care, childcare and food security for those affected by the pandemic.
- Support to build and develop pandemic education and prevention strategies for an organization's staff and/or clients.
- Prevention-related expenses for items such as sanitizing supplies and equipment for frontline works, or professional cleaning of common areas of nonprofits.

*(answer continued on next page)*



- Telehealth and remote educational support (equipment, broadband access).
- Unexpected work-from-home expenses, which could include establishing collaboration platforms and secure file sharing.

**COVID-19 Recovery:**

- Costs for offering services to a nonprofit's clients in ways that reduce the risk of transmitting COVID-19 (for example, offering pick-up or home-delivered meals rather than serving congregate meals, or providing virtual rather than in-person service delivery).
- Support to stabilize critical safety-net nonprofits that provide services to vulnerable populations such as healthcare clinics, food banks, schools and mental health centers.
- Operational funding, supplies, equipment and other program costs for organizations that are trying to minimize exposure for high-risk groups while meeting their basic needs.