



KHF Impact and Capacity Grants Webinar Transcript - April 27, 2021

Well friends, we've got lots of folks on the waiting room so we're going to give ourselves one or two more minutes to let everybody in and then we'll get started.

All right. Well, in the interest of time, we'll go ahead and get started I know you've got a few people still trickling in but want to welcome you. Thank you so much for taking the time to be a part of our 2021 impact and capacity grants initiative informational webinar.

My name is Nadine and before we get started, I would like to ask that if you haven't already, please mute yourself so that we can keep background noise to a minimum.

I also want to let you know that we are recording, and we will post this along with the transcript to the initiative webpage, in the next day or two. So, if you have books at wanted to join but weren't able, please be sure to point them towards that resource.

So the purpose of our time today together we've invited you to participate in this informational webinar for a few reasons.

We want to describe the impact and capacity grants initiative verbally in an interactive way, including providing a chance for you to ask any questions you might already have about the funding opportunity and wanted to give you some space to network with others in your area of focus and with KHF staff as questions come up for you. You are welcome to enter them into the chat and folks from our team will track those and make sure that we get them answered during the Q&A portion of the meeting, or also please feel free to hold on to them and ask them yourself at that time.

Okay, so I wanted to start the networking that we're going to be doing today by providing introductions to the KHF staff you have with you on the call this afternoon.

So those are the folks that you see listed on your screen and I'll ask them if their video is on to give you a wave so you can put a face to a name.

Ashley Thorne is here as the Program and Evaluation Associate and has done an amazing job with logistics today so thanks to her for being here.

Blair Weibert Grants Officer, Candace Malone Program Assistant also want to thank her for her efforts to pull this together.

Carolyn Williams Senior Program Officer, Chan Brown Program Officer.

Gina Hess Grants Associate, Jeff, Usher Senior Program Officer, myself, I'm the Director for Strategic Learning and Grants Administration. And Natalie Olmsted Program Officer.

She's not on the list but is also very important person in terms of making these types of things happen. I want to thank Valerie Black our IT Officer for also being part of today's event.

So before we discuss the 2021 ICG initiative, we thought it would be useful to provide some background. KHF uses a number of different strategies to try and help our state and move toward a Kansas where everyone can make healthy choices where they live, work and play.

We began offering a responsive grant program as one strategy in 1994 and it has taken several forms since that time.

In recent years, we have referred to it as our Recognition Grant Program and in 2017 at the Impact and Capacity initiative or ICG is the acronym that I've been using based on what we were hearing from nonprofits in the field about what their needs were.

This responsive initiative is intended to allow applicants like you all doing very important mission aligned work in your communities, so that you can choose the type of support that best meets your needs for implementing projects or building organizational capacity.

We've also modified this responsive grant program from year to year sometimes in smaller ways that you might have noticed shifting.

For example, to build out this will sponsorships for this year as another example after hearing from smaller organizations that the way we have structured this as a first come first serve opportunity, gave more resource organizations a leg up, because of their existing capacity to act quickly.

So, we decided to experiment with releasing the information about the RFP opportunity before making the application available, and an effort to give everyone the same lead time to prepare proposals.

We've also modified this initiative in bigger ways like last year we focused entirely on COVID 19 response and relief so the intent has always been to be responsive to community needs, especially as those have changed over time, with a particular focus on those experiencing the greatest inequities.

And with that I will turn it over to Chan to share more about what the 2021 funding opportunities.

Great, thanks Nadine and I'm Chan Brown and delighted to be with you today to talk a little bit about the Impact and Capacity grants initiative, it's one of the funding mechanisms we use to support

organizations whose mission aligns with KHF and are proposing strategies to make progress and reducing disparities in one or more KHF impact areas. So, KHF awards up to 2 million annually, organizations can receive up to \$25,000, per year, and be able to apply in one of two categories: either an impact or capacity building grant.

The grant term is up to two years and applications will be accepted from May 3 to August 31, 2021, or until all the funds are expended so in essence, there's a rolling deadline, until August 31.

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Know that the Impact and Capacity grants are health policy systems or environmentally focused efforts, which demonstrate the opportunity to address health disparities in one or more of the impact areas and affects those who are systematically experiencing greater obstacles to help. So available funding is designed to support new or expanded efforts.

KHF focuses on the following impact areas so regarding access to care, KHF supports efforts to address gaps or barriers to Accessing Healthcare oral health and behavioral health or to improve the health of all Kansans. With Healthy Behaviors that the focus is on disparities in terms of decreasing tobacco use, increasing physical activity or increasing access to healthy foods. Civic and Community Engagement is designed to build a more equitable society lifting up data, narrative, and programs that highlight inequities and work to shift power. And then with Educational Attainment, it's about addressing systemic inequities in our educational system to help more Kansas children acquire the skills in the classroom and beyond.

Next slide please.

So with the Impact grants they may include policy systems change, advocacy, including grassroots organizing, time limited projects and initiative planning assessments and I won't describe all the activities but you'll, you'll find more of that on page seven of the RFP

In a moment I'll provide some examples. But first, I just want to mention that we think that policy is important because policy impacts the economic, social, physical and service environments of residents in our state and health and all policies is critically important so examining policies not traditionally thought of as health policies, such as transportation or agriculture, or land use or education or economics, because these can ultimately have an impact on economic well-being and health. The other thing to think about is equity and all policies. All Policies can produce either positive or negative impacts on community.

So in terms of examples. For example, related to Access to Care.

One option might be to address the high rate of African American infant deaths in Kansas by advocating for systems level changes that promote birth equity, so an organization might focus on policies and practices to reduce barriers or improve the health of women and infants by increasing their access to multiple levels of care.

With Healthy Behaviors.

One might promote work site wellness policies that determine what types of food may be available on site and employees are encouraged to be up and actively mobile throughout their day there by improving healthy behaviors or it could be something related to complete streets policies that make it more so that cities are more likable and more walkable, an organization might improve Civic and Community Engagement by increasing voter registration or education or mobilization or turnout, especially among Kansans that are new to the political process or historically underrepresented and affected by health disparities. An organization might focus on how it can bring social entrepreneurs or businesses to focus on creating inclusive economy to address issues identified by residents whether that's the need for access to healthy foods or ways to increase access to care through tele health or ways to increase household income so that families have greater access to goods and services.

And then with education, for example in some states they have education policies that mandate Early Literacy screening be administered in grades K through third within the first 30 days of school, to identify those school students with potential reading difficulties. So some organizations may consider how they want to work with school district impact school policy or an organization might focus on how to get computers to families in need, by working with the business community to recycle computers, and then the organization might not just distribute the computers but really gives access to families and their children so that they have academic help. And then the adults have access to work for Workforce Development, and by the way if you have an interest in Digital Inclusion, be watching our website for future opportunities.

And so with that I will stop there and turn it over to Natalie to talk a little bit about capacity building.

sorry about that. So, Chan thank you I'm Natalie Olmsted Program Officer and yes, I'm going to talk about the Capacity Building grants.

So these are entirely focused efforts designed to help your organization fulfill its mission. They are designed to enhance the leadership, management, funding and financial management relationships and collaboration with other partners, your communications and marketing and other programs and services within your organization, and also evaluation and more learning aspects.

So examples of these, because I really stress that with Capacity Building these are internal How can these really strengthen your organization to be able to do your mission work?

So example for Access to Care, a community mental health center might be a need of technology. So the purchase of laptops, web cams and software, so they can begin offering telehealth services to reach rural residents. For Healthy Behaviors could be a community council/coalition and it could help pay the salary for a full time manager to help oversee a mobile grocer serving food deserts in a targeted community.

Civic and Community Engagement it could be a nonprofit, who's providing workshops and training for their staff and their members and volunteers to help build their skills and increase their knowledge around organizing and advocating for policy change, and or increase voter registration and turnout in Hispanic Latino community.

Educational Attainment could be a university or college, helping to fund a graduate research assistant to collect very important data to improve practices and build a comprehensive understanding of the Indian Education landscape to improve educational experiences of Native American students in Kansas.

So these are all very prime examples.

But if you go back to the RFP you'll see that it's a much broader aspect as well but these I hope will help you kind of identify when we talk about capacity internally and strengthening and building your foundation in order to help those that you are serving.

And so at this time I will now turn it over to Blair, who will then talk about eligibility, the timeline of the grant, and how to apply.

Thank you, Natalie.

My name is Blair I'm the Grants Officer here at the Kansas Health Foundation. As Natalie said the first thing we will discuss is eligibility. Anyone wanting to apply for an ICG eligible applicants are nonprofit 501C3, Anybody that is a sub section 509 a one or a 50982, according to the Internal Revenue Code.

And, and then outside of nonprofits, we will definitely accept applications from government entities, anybody with an FEIN number, and churches with a group rolling letter.

If you have questions about whether or not you know you're not sure if you're eligible or not, feel free to reach out to us at grants@khf.org. We're more than happy to help you out.

And anybody who does not fall under those requirements don't feel discouraged as Nadine said we made some changes in recent years to allow organizations to work with fiscal sponsor as long as that fiscal sponsor is also eligible. And so that is an option, a route that you can go. And if you do not fall under any of those requirements that I just listed

Next slide.

So the timeline of the, of this RFP as Sean said applications will be released on Monday May 3. It is a rolling deadline, so you should hear within 45 days of when you click Submit.

And mostly we've got a pretty good track record of letting you know before that 45 days but Max, and you should hear, hear from us within 45 days as to whether or not you were awarded funding, the last day that you can submit a proposal is Tuesday, August 31 by 5pm, so I want to make that

very clear that if you submit if you click the submit button after 5pm you will not be considered for funding so make sure that you get your proposals in before that time.

And the other stipulation that I want to point out is that if we do award all of our \$2 million dollars before that, that date of August 31 we will close the RFP. And this actually happened last year, and due to COVID request which I don't think surprised anybody, but it is a possibility that we could run out of the \$2 million. We could award it all before August 31. So if that does happen, we will close the RFP before that date.

And so last like absolutely, you know, like, notice or last notice as whether or not you were awarded funding would be Monday October 25. So a lot of those applied to the people that are getting their applications in closer to that August 31 timeline

Monday October 25. If you don't hear anything from us by then feel free to reach out and let us know that you know you submitted a proposal you haven't heard from us yet and we'll, we'll look into.

Okay. Next slide.

Okay, so how to apply so no surprise anybody, all of our applications should be submitted through our online portal. And we did make a couple updates to our portal, and this past January, and so anybody who had a user account prior to that January day you guys should have received an email just giving you a heads up that it's going to look a little different next time you log in. And if you think you had an account before January and you didn't get that email feel free to reach out to us, and we're happy to look into it and help you out in any way we can.

Otherwise, if you have never logged into our portal before, you'll need to create a user account and you can do that through our login page. So what I'll do now I'm gonna share my screen. I'm going to take control over from Nadine, and we're going to take you guys through the application and Okay.

Can you guys see, someone give me a thumbs up if you guys can see my screen. Perfect.

Okay, so this should be the first thing you see in our portal, it's our login page. So again, if you're a new user you can just click here and it'll take you through the registration process, it's pretty simple.

Just looking up your organization, typing in your information and all that good stuff so that's how you'll do that here if you're new user, if you forgot your password, you can always do that here and anybody who has an account ready to go. You'll just log in. And then it'll take you to the home screen.

So if you have not started an application yet you'll do that here where it says open grant opportunities.

Now we don't have it listed, because it's not live yet but down here is where you'll see the application, and you'll click on it and you'll start a new one there.

So just a heads up, make sure that you guys know whenever you click on this and you click Start new application, it creates a brand new one for you, so you don't need to click that every time even if you haven't entered anything into it just yet.

As soon as you click it, it creates an application for you and you can always come back to that later to enter your information.

If you have started one, which I have done, you can click on applications up here.

And it'll take you to anything that is in process. So we've created a test one for you. You'll click view or edit.

And then it shows you all the different sections that you'll need to complete.

So this first one is just all of the basic information, the start and end date, a project description, what area of the state you're going to serve.

All that kind of just overview stuff, and then this section if you are a fiscal sponsor. This is where you would indicate that down here. If you do click Yes, it'll ask you for some more information about who you're working with.

But let's go ahead. I know, in order to show you guys how to submit it will just do start today in there. This information. Alrighty.

So then the next section is really telling us who is going to be working you're going to be working with on the grant. So the main thing we want to make sure is that you do have a primary contact role indicated.

So each of the roles that people play on this grant we've got it defined up here, and the primary contact is the person who's authorized to sign legal documents for the organization that's applying.

So in other words, if you guys were to apply and you were to receive funding that person is who we would address the grant agreement to so that's why it's important that we have that person, and it automatically will put you as the proposal contact, and you can always go in and you can edit your role or you can edit anyone else's role that you add on here. So say that I want to be the report contact. Then I can put myself as also the payment contact, and I click save. So it's pretty easy you can add an edit, as needed.

If you are adding people you'll just simply come down here and we'll look up Nadine.

And she's our person we want to add, and then same thing and just ask you some pretty basic questions. So, one thing that you can do is you can give someone who's not applying, and you can give them access to the grant so if you need, If someone else is going to be working with you on the grant you can give them access so that they can log in as well.

And, and they can open up the application without even having to do anything, you can do that for them.

And I will say that Nadine she doesn't need to edit the grant. And let's say that she is, she's going to be our project director, and we'll just click Add. And then you can see it adds or appear and you can always go in and edit as needed.

Next section. So the next section is really kind of where all the meat and potatoes of the application is going to be. It's going to be kind of these narrative questions, and it's this is where you'll indicate if you're applying for Capacity Building grant, or if you're applying for an Impact grant so you'll see that depending on what you apply for we just have some slightly different questions asked.

And then the next section will be the budget section. So it'll start off blank.

And for and we've got all the instructions up here, you have the budget table and then you've got a narrative that's going to ask you how to describe you know the answers that you give us the numbers that you give us.

Regardless of whether your project is going to span one year or multiple years we only need one budget year, so you don't if you're your project takes two years we only just mean we still just need one.

So no need to divide it up by years if you're doing multiple years.

So you'll click add new budget year.

And again, we've got the definitions of each category.

So you'll just say I'm doing my one budget year you'll put in the amount, let's say, and then you're justification\$.

And then we'll put in like \$500.

Put in 200.

And then we'll just say \$100.

Now the nice thing is it does all the math for you, so no need to worry, it'll, it'll do the math for you and you can double check your answers that you know maybe you went over, instead of you accidentally put a wrong number in and you're over the \$25,000 limit, it'll kind of allow you to double check that here at the bottom, and then like we said,

you'll just tell us here in the justification how you came up with your numbers there, you'll click Save.

And then it'll add it up here for you. And same thing. If you want to edit something you can go in and edit. It's pretty easy to do so.

And then if you just want to start all over again you can do that as well. It's pretty, pretty easy to do.

Now down here.

So up here is the funding that you're requesting from KHF, so this number up here should not exceed \$25,000 down here. If you have additional funding that is helping you support your work, you can put that down here, we really just need the name of the funder and how much is assisting you so let's say the United Way is putting in \$10,000, in addition to what you're requesting from KHF, you can indicate that down here.

And if you don't have any additional funding, you can leave it blank or you can just put in, you know, does not apply.

And whatever is appropriate for this box so you can put that in here.

So we'll go to the last section, which is the attachments section.

And we've got it all listed out here. So these are the second part is the required financial documents, so we just need, you know, and 990, and a balance sheet from nonprofits, if you're a government entity. We have an enabling statute which we kind of give you the description where, where you can find that.

And then if you're a church, we would like to have a group rolling letter if it's available. So those are the, they're the financial documents from your organization that we need, everybody regardless of whether you're a nonprofit government or church entity everybody is required to complete our electronic funds transfer authorization form so this is for our finance department. Again, if you are awarded funding, all of our funding is distributed electronically.

So these forms help us get the check out to you quicker. So having this in place helps us get those money, the money out to you guys quicker if you're awarded funding.

And so these forms up here.

There are instructions on how to securely upload this information you're not going to attach these forms below. And the reason why we do that different is because it is sensitive banking information and, and we don't want to be careless with that.

So, the instructions are on this form, you can just click on it.

And you can see it downloads it for you so you have that available, and then the instructions are below.

And then finally, if you are a fiscal sponsor, we do have a packet for you and the organization you're working with to complete. So you can download that there.

And it'll pop up and you can download that and complete that between the two of you, and then you can submit it. So once you have everything ready to go for two and three, then you can just click New.

And you can go choose your file to upload.

Click Save.

And then this is available. So anytime you want to just double check it. You can look at it and it'll give you a nice little preview to make sure that it's uploaded correctly, you can always print it off here, and you can download.

And then if you uploaded the wrong thing you can always delete that as well.

But yeah, So that's the file section.

And once you have everything ready to go.

Then you can come down here and you can click Submit.

And it'll ask you know doubled you asked if you double check if you're ready to submit and then once you're ready to submit, you'll click it.

And then it'll take you out here, so you can always double check to make sure that it did submit by here, it says the status it'll give you a status of submitted so it went through.

And then you can always come in and view it, and it will not be that you can't edit anything else. Once you click Submit.

And everything will be grayed out.

Now, the, the last thing I want to say about the application is the one kind of downside to our portal is that you cannot look at it all in one to print it off.

However, and part of our processing of your application on the back end, is we do put together a document with all of your answers in one PDF, and we will attach that to your file section.

So even though you've submitted it you can always open it and go to the File section, and within, I would say probably the next day or two, then you can always come down here and you'll see a proposal, PDF, and you can click on it and then you can print it off that way if you want to have

that we do get asked that quite a bit so that will be made available to you. Once you have submitted your application.

And I think that's it from my end I know that got probably the biggest portion of it but I want to make sure that everybody feels comfortable with submitting especially in the new portal that we have.

And if you are not sure if you're ready to submit an application we do have on our website all of the questions that will be asked in the application. So you can preview those prior to going through the registration process and starting an application and all of that.

So that is available to you to view ahead of time to help you plan as to whether or not you want to submit a proposal.

And with that, I will let Nadine take back over with the screen, and we'll get going on the rest of our presentation.

Right.

Thank you. Blair, and don't go too far.

You might have seen the chat, the chat lighting up and there, I would say, 100% for you. Ashley do you want to ask Blair the questions that have come up so far.

Yes, thank you.

One of the questions is, what about a 501 c 6?

That is ineligible.

How would you classify higher education institutions?

Universities higher education institutions they are eligible. usually they're considered, I mean, I guess not usually but a lot of times they tend to be considered government institutions. And if you're not sure what the tax statuses of, you know, whatever higher learning, you're a part of, and feel free to reach out to us. And like I said our email for the grants, kind of admin team is grants@khf.org, and it's pretty we're pretty quick to be able to look up what your organization is classified as tax status wise so if you're not sure, feel free to reach out to us but usually universities are eligible.

Thanks Blair! We have a handful more.

Is the cap of \$25,000 still applies if you ask for two years of funding?

Correct, correct. Total, we're not necessarily looking for the length of funding, although we do, we do require max that your project should not take more than two years, but \$25,000 total, and over two years is perfectly fine.

Thanks, who specifically should some contact for account login information?

If they reach out so grants@khf.org is kind of our grants our team, our grants administrative team we've got several people who monitor that email.

So that would be the best one to reach out to your, you'll have probably a better chance of getting a quick response because we've got multiple people that monitor that email.

And I know one of our teammate Jeff shout out to Jeff thank you for answering this question but one of them which is the portal new as of January, 2021 or 2020?

So we actually started the portal before January 2020, and we just made updates in January 2021. So that's why I said if you had an account, I would say between I think we launched it in 2019, I think it was January 2019. So anytime in 2019 or 2020, you had an account during that time, you should have received an email in this previous January, 2021, that let you know that you know the portal looks different, and that kind of thing. So, and again if you're not sure, feel free to reach out to us, it's pretty quick and easy for us to look up your account information.

Our service areas cover three different areas on the map, do we list them all?

Yes. And I'm gonna real quick. Actually, let me see. Um, we have the map that we. Okay, I'm gonna steal the screen again. So on the application. So on our application here we do have this link here so for this question when we're asking about the region served. We do have a map that if you click on that link it shows you the map that we're basing this off of. So, if you have multiple regions, then you know Select all that apply.

The next question was answered by Candace, and so thank you Candace but others might be wondering the same question, are grant questions available before the May third open date, would you be able to share your screen on where they can find that on our website?

I'm sorry, what was the first part of the question.

Grant questions, we can find that on our website?

Oh, correct, yes, um, let me pull up where that is located.

Nadine, This is a fun little back and forth, that we're playing here.

I've also included the link that PDF template in the chat if anybody wants to use that link.

Okay, so thank you Candace.

And so this is our website if you go to the Impact and Capacity grants portion. And you scroll kind of towards, see where it says how to apply.

And we have this PDF version here so this is where that application questions, find out all the different questions that we ask. So this is where you can find that, and you can download it and print it off.

And here's we've got you know the specific impact grant questions and the specific capacity building grant questions, and then the budget, and the application so it should be pretty much a full application what you would see online, and you've got it here in a PDF format for you.

Another question is, if we have a person working on a grant, along with us, do they need to create a separate account within the portal?

Correct, yes, so that is best practice for each person within an organization to have their own login. This is because one of the changes that we made to the portal this past January was that the login and a person's login is based on the email that they use to create the user account. So if you use your own email to create your account that's your username your username is your email. And so it's best practice just for every person to have their own login within the organization. But it's not required I will say that's not required but it is recommended.

A couple people are asking if there is a word limit within a narrative section of the application?

And yes, there are word limits I can't tell you off the top my head what they are. If you have that specific question, feel free to reach out and we can find that specific information for you.

So this one might be you or Nadine, our health patient monitoring systems as medical equipment or direct medical services, we classify it as a health monitoring communication and educational purposes, but need to know if it will be denied if it is seen as medical equipment or services.

I'll let Nadine handle that one.

All right, so based on what you've described is there I would say yes that does sound like medical equipment but if you want to email us that question again just so that I can read it and process it a little bit more deeply, I'd be happy to look at that one more time that I would say in this moment yeah that does sound like medical equipment, and I'll look to Blair to disagree with me and she does.

Yeah, I think, i think you answered it perfectly.

And then just as a side note to that, we do have an FAQ sheet that's listed on our website as well and a lot of there, I want to say there might be a question related to that on there. So you might double check that first as well. So you know we always recommend that everybody always read through the RFP document, and the FAQ document that's on our website. Because a lot of, like I said some of those questions might already be answered there as well but again if you have, you're still not quite sure, feel free to reach out to us like Nadine said sometimes when you post those questions in an email, it'll allow us to really process it a little bit like Nadine said a little bit deeper.

Next question, either one, Nadine or Blair. What is the recommended start date for the grant?

And I think we always recommend that you should apply at least a head of two weeks right i think ahead of when your grant should start right was it two weeks. And so really the best practice, the better answer to that is knowing that it is a 45 day turnaround. If you're needing funds pretty quickly then I would give yourself that much time to apply. Because once once you do get notified then it should be pretty quick funds out the door after that so I would say at least 45 days ahead of when your grant should start.

There is also a question about the school district system does not support electronic payments does that makes them ineligible?

No, that's not make the ineligible, on the application we do, where we have that form for the EFT and W9, we do list our finance assistant, her name is Mary Port, and she is the person that I would ask that to, because she would be able to tell you how payment would go. If your organization does not support electronic payments.

And you just clarify the budget won't be uploaded as a document that will be added into the grant system, correct?

Correct. Yes, correct. It will be an entered online.

How many weeks was the grant window open last year before the funds were gone?

Last year was an anomaly, preface that. And we saw a lot. I mean, everybody had a lot of new last year with COVID, but last year, funds were gone within two weeks. And, but like I said that was an anomaly. I mean I've definitely not been at the Foundation the longest but I've been here for six years now. And that was the first time that I am aware of, definitely in my time and hearing from others who have been around longer than I have that the funds ran out before the deadline. So that was an anomaly but last year was two weeks.

What financial forms should be submitted by a school district?

Um, if you really school districts probably don't need to upload any kind of financial documents because we know you're a government entity, it's pretty you know as long as you're, if you're a public school system we know you're probably a government entity. If I you know, I don't think that public school districts really don't need much with this RFP, as far as uploading any kind of financial documents we know your government funded and, and that's really, I mean, if that most of you have something that states your status as a government funded entity as a public school district, then, then that's fine but really you really shouldn't have to upload anything.

Is the post award reporting process, outlined in the RFP?

Yes, I believe it is right yeah Nadine is shaking her head yes, and I'm sure is and it consists of two items. Both submitted at the end of your grant term one is we're going to ask you to tell us how the grant funds were spent.

And the second piece we're asking folks to do is share with us any stories of impact including pictures, videos, PDFs, whatever captures the impact that your project had on the community that you're engaging and serving in the project. So we tried to keep it pretty straightforward and simple for folks.

Thank you, Nadine.

Is this eligibility for ongoing program, I know the grant is available for this grant cycle, but we do we have to have a hard 12 month stop or 24 month cycle for the program itself?

I'll jump in there, so it's a little bit different for impact versus capacity building for impact grant. It can be for an existing program that's ongoing. But we asked what these funds go specifically to either new or expanded efforts so let's say that you've got a program that's already in existence, but you like to bring on a coordinator to engage the Latino or Hispanic population in your community. That's an example of a project that while it's existing we like, we asked these funds go to expanding the effort. It does not have to end in 12 months or 24 months, it can go past that on the capacity building side, we issue those funds to you to use like we say in the RFP to build your organizational capacity and so really there's no, there's no time frame expectation around that piece of the work. And it can go to ongoing costs so if you want to request funding for rent or utilities, staff salaries, all of those are eligible and don't need to be tied to a temporary.

Thank you Nadine, this one might be for you again as well.

Can we apply for outdoor classrooms, we have blueprints and an estimate?

This is another one, it's, it's hard for us to say a firm yes or no, with very little specifics. We want to make this funding opportunity as inclusive as possible so we always hate to say that things are ineligible. If you want to reach out to us via email to the grants@khf.org email, I feel like we can give you a little bit better answer, because blueprints me think construction and constructions and eligible but like I said with more specifics I think we can get you a more definite answer. Sorry to put you off like that.

Well, and with that. The next question is, can someone visit with a KHF staff member to talk about the project to help determine whether the capacity or impact grant?

We welcome you to reach out to anybody on this call, we're more than happy to have a conversation with you. The caveat that I would add to that is that, like I said, we try to make this a very inclusive funding opportunity. So, we're not always able to give you a firm yes or no, whether or not you should apply we really try to do a good job in the RFP

with this webinar, with the FAQs, to provide as much guiding information as possible. But at the end of the day we're asking applicants to review all that information carefully and closely and decide for themselves if they feel like turning an application is worth the effort. We really don't like to be discouraging and we know that you have to be smart about where and how you spend your time so it's a delicate balance that we try to maintain. But again, would just say if you want to have a conversation, you know we are here and we want to build relationships with folks. So welcome that contact but it's hard for us to give you a firm yes or no.

And with that, I want to Jane was asking about trails, whether that's included so what I hear you say is, they can reach out to a KHF staff member for any project specific question?

Yes, and I would use again I mentioned everybody on this call, but the grants@khf.org is the email that you'll probably get the quickest response from.

Last question, I believe is for planners a very basic question.

The word limit/character count, they will find it in our portal or is it listed in the RFP?

They'll find that within the portal correct, or is it listed in the RFP, and it is not, it is not listed anywhere and I don't think we have the character count on like within, within the questions giving you that countdown.

And I don't think I'm not I don't believe that was a feature for our portal.

But like I said if you are curious about what that character count is please feel free to reach out to us that the email grants@khf.org we'll get that answer for you.

And that is all I have right now for questions thank you Blair and Nadine, if I missed anyone on the call that put something in a chat, we will have another time within the presentation to ask additional questions.

Well, I do have two Ashley, if I can jump in really quickly Karen asked we had a change in administration at the end of last year, do we create a new account, or do we need to change the contact info in the current account we have?

That's a good question. I think it depends on the email that was used to create the account. So if you're not sure about what email was used, I would just go ahead and create a brand new, and a brand new account with a new email. And if you would like to keep that same login and but you're not sure, again, feel free to reach out to us we can look up that information for you and get it fixed but if you're just not sure I would recommend just starting a whole new account with a new email rate.

Thank you. And then we also had a question about the criteria for the impact and capacity building applications how they reviewed.

I can tell you that what we're using is review criteria related to impact grants.

We're looking at the extent to which the applicant organization's mission, vision and aims align with KHF. The extent to which the plan for the proposed effort is compelling and addresses of community needs that's experienced as a barrier to health and wellbeing. Extent to which Kansans and experiencing the disparities are centered and involved and there's a rationale for the proposed intervention. The organization demonstrates a strong connection to the community served, and the extent to which applicants describe what will be different because of the effort.

And then capacity building. As with the first one we're looking for the applicant organization's mission, vision and aims and how they align with KHF. The strength of the organization's connection to and presence in the community served. How funds will be used to support the organization and a description of how the funding that would help develop stronger organizational capacity.

Blair mentioned that we have an FAQ document I know I just read this out loud really quickly, but I will make sure that we add a question to the FAQ and these are all included there because it's a really good question.

I think Nadine if I'm correct they're listed in the, in the RFP. I believe.

They might be might be I know we got the questions in there I just went back to the criteria don't find it that's why I thought, an FAQ for sure. Either way, if it's on the RFP or not we'll make sure to include an FAQ so that information is accessible.

I think it's in there. Okay. Well there you go.

Um, thank you, Ashley so much I know and thank you all these were really great questions and I so appreciate you sharing these with us, that we can get them answered.

I want to give folks just another minute or so if you want to take yourself off of mute and ask a question or enter any others that you have into the chat.

I do see one screen it's labeled Mehta's iPhone and the hand is raised met his iPhone did we get your question answered or would you like to ask anyone?

Yes, you answered it. Thank you. Okay, wonderful. Thank you.

Okay, and I see I think one more I don't know if we've addressed this or not can adding staff, the impact or capacity and again it just depends on the context that you're requesting that staff time for if it's I would say, one. You know nothing is simple right but I would say the simplest

way to think about the difference between impact and capacity is to think about whether this is an external focused effort, are you doing something to support the health and well-being of populations communities, Kansans in your community or is this internally focused effort that's going to help your organization have stronger capacity to move towards your mission.

Again, if you want to email grants@khf.org just that we're happy to examine that more closely with you but that's the quick answer I would offer right now.

Lillian had a question. Thank you so much.

Do we sign on to see if you have the correct sign on information prior to may 3?

And yeah, yeah, I'm still showing my screen. And so you can log into our portal at any time. And we just won't have the application available in there until May 3. So if you're on our website you can click here and it'll take you to our login page and you're welcome to login, create an account, you know if you're not sure if you have an account, you know, test it out. You know, few forgot your password you can do that as well. So yeah, you can log into our portal at any time before May 3. You just won't be able to start an application until that time.